

December 18, 2002

CHASS FACULTY

College Policy on Faculty Fellowship Supplementation

The following policy, approved by the Department Chairs in the meeting of December 17, 2002, will be applied to requests for supplementation of faculty fellowships effective in academic year 2003-2004:

1. A faculty member's salary may not be supplemented for fellowship purposes more than once in each three-year period.
2. If the fellowship does not pay the faculty member's entire salary, and supplementation is desired, the faculty member must use available sabbatical leave credits first.
3. If the fellowship and sabbatical leave combined do not reach the faculty member's total salary, additional supplementation up to \$20,000 may be provided by the College, depending on the availability of funds.
4. Not all fellowships will be supplemented. Each request will be evaluated on criteria that include the size and the prestige of the fellowship.
5. Fellowship payments should be paid directly to the faculty member by the sponsoring agency.

I look forward to continuing to work with each of you to find ways to maximize your research leaves funded by awards and fellowships. Any questions about the fellowship supplementation policy should be referred to Scheryl Eilander at extension 83596.



Patricia O'Brien
Dean

C: Office of the Dean
Department Chairs
Department MSOs