Humanities Graduate Student Research Grant
GUIDELINES FOR HUMANITIES GRADUATE STUDENT RESEARCH GRANTS

The Humanities Graduate Student Research Grants financially assists graduate students doing original research or creative projects in the humanities, as broadly defined by the National Endowment for the Humanities. Awards for students, enrolled in Humanities, Arts or Social Sciences, will not exceed $1500. For questions or clarification, please call Katrice Sartin at extension 2-7152.

Applications received by April 15 will be reviewed by the HGSR Grants Committee. Each proposal must be accompanied by a letter of support from a faculty sponsor with expertise in the area of the student's study. Submissions should be mailed to the CHASS Dean's Office, Attn: Georgia Warnke or delivered to Room A3414 HMNSS Building.

Generally, these awards are given for research proposals that relate to a student’s dissertation work. However, if funds permit, other proposals will be considered.

Proposals including personal interviews or experiments with human subjects must be reviewed and approved by the Institutional Review Board first. For forms and details, visit http://or.ucr.edu/RI/index.aspx. Such proposals should reference if approval has been granted and the protocol number. Funds are released only after such approvals are obtained.

The grant period is May 15, 2010 through April 14, 2011. Extensions of the grant period should be requested in writing. Awards terminate upon leaves of absence, filing fee status, withdrawal or graduation. A student must be registered in the Spring Quarter to use these funds during the summer months.

Expenditures must be within the categories budgeted in the application. Written permission is required for budget adjustments prior to spending funds. All expenditures are processed through the student’s department using university accounting procedures. Departmental expenditure reports are sent to the CHASS Dean's Office, Attn: Katrice Wright. Major purchases of non-expendable equipment will not be funded. Reusable supplies and equipment purchased from these funds remain the property of UCR.

Research grants are not for stipends nor for the actual preparation of thesis copy such as typing, charts, or photographs.

At the termination of the award, each recipient submits a brief explanation of the activities undertaken and the outcome of the project to the CHASS Dean's Office, Attn: Georgia Warnke.

DEFINITION OF THE HUMANITIES: The bill creating the National Endowment for the Humanities (PL 89-209) indicates “…the term humanities includes, but is not limited to, the study of the following: language; linguistics; literature; history; jurisprudence; philosophy; archaeology; comparative religion; ethics; the history, criticism, theory and practice of the arts; those aspects of the social sciences which have humanistic content and employ humanistic methods; and the study and application of the humanities to the human environment with particular attention to the relevance of the humanities to the current conditions of national life…” The Endowment supports projects involving additional humanities-based disciplines not explicitly named in the law, such as the history of science and cultural anthropology.

Revised: March 31, 2010
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Please type or print.

Submit five collated copies plus an original with signatures.

Vital Statistics:

a) Name of Applicant _____________________________ Date

b) Department or Program __________________________________________

c) Title of Proposed Research/Project

________________________________________________________________

d) Are you a candidate for the M.A. or the Ph.D.? _________

e) How many years of graduate study have you completed? _________

f) Is this project part of your thesis or dissertation? _________

g) Have any funds been received and/or applied for regarding this project? Yes___ No___. If yes, give sources, amounts, and dates of award(s): __________________________

h) If Human Subjects approval required, protocol number ________

i) Faculty Sponsor ____________________________________________

Description of Proposed Research/Project:

Please limit your proposal to approximately 1000 words or less. Selection will be based on the conception, originality, definition, and organization of the proposed project. Provide the approximate length of time you will need to accomplish your research. Cite previous work done which may relate to this proposal. Please attach your proposal behind the budget request and before the letter of support.

I. Signature of Applicant _________________________________________

E-mail address ________________________________________________
II. ITEMIZE SUPPLIES AND EXPENSES

______________________________________________________________________________ $__________________
______________________________________________________________________________ $__________________
______________________________________________________________________________ $__________________
______________________________________________________________________________ $__________________

Subtotal for SUPPLIES & EXPENSES: $__________________

ITEMIZE TRAVEL EXPENSES

What is your destination? ________________________________________________________

Approximate dates of travel ______________________________________________________

What will be the duration of your stay? ____________________________

Estimated total per diem ($20 domestic/$30 foreign) ____________

Other ____________________________________________________________________ $__

______________________________________________________________________________ $_________

Subtotal for Travel: $__________________

GRAND TOTAL: $__________________

III. BUDGET JUSTIFICATION: Please justify each line item:

IV. INCLUDE LETTER OF RECOMMENDATION FROM SPONSOR
Applicant:
Research Title:
Name of Faculty Sponsor:
Faculty Sponsor’s Signature and Date:

Please evaluate the preparedness of the student to conduct the project, the significance of the undertaking, its scholastic importance, the appropriateness of the research methodology, and the quality of the design. This letter plays a critical part in the evaluation process. Please allow the student to include the letter as the last page of the application package. In this manner, letters are collated with proposals for distribution to committee members. If you prefer that this letter remain confidential, check here ______ and seal five copies and an original in an envelopes for the student to append to the application.