

## **Publishing Subvention Support**

The CHASS Dean's office has established an annual fund, subject to renewal each fiscal year, to support subventions for scholarly monographs. Its intention was to provide support to help offset expenses beyond typical publication costs, such as images and figures, not to underwrite the cost of publication. Reflecting the recent trend in the publishing landscape with increasing number of publishers expecting and requesting subvention from institutions, the CHASS subvention policy is revised as follows.

Subject to the availability of funds and relevant caps, this fund will not typically exceed \$2500. All tenure-track and tenured faculty are eligible to request funds with some limitations as noted. Tenured faculty may be awarded up to \$2000 initially, with a possibility of an additional amount up to \$500 awarded at the end of the fiscal year contingent upon available funds. Tenured faculty seeking the additional funding should check with the Dean's office during the first two weeks of June to determine if funding is still available. In exceptional cases, requests for a subvention amount in excess of \$2500 will be considered for acquisition of image rights, image reproduction, or other unusual production costs. Faculty will be eligible to receive subvention funding once every three years. (If a faculty member receives subvention funding in AY2019-20, that faculty member is eligible to request subvention funds again in AY2022-23 or later.)

Eligible publications are:

1. Monographs (not collections of essays, edited volumes, textbooks, or anthologies);
2. Written by a CHASS senate faculty member (joint authored works are eligible);
3. Written for a specialized audience of scholars and researchers;
4. Published by a university or scholarly press.

Eligible items include, but are not necessarily limited to:

1. Formal subvention fees, narrowly understood;
2. Image rights;
3. Image reproduction.

The following items are not eligible:

1. Translation
2. Reprints or revised edition
3. Indexing
4. Copy-editing
5. Royalties
6. Paper upgrade
7. Book jacket design
8. Marketing
9. Book tours

Process: Faculty seeking subvention support should email a request to their Associate Dean and copy the CFAO, including the bibliographic information of the book to be published and the subvention amount requested. The subvention request should include a letter from the press that

with the amount requested and item(s) or use(s) the subvention funds would support.

Departments are encouraged to contribute to the remaining subvention costs and to consider creating a fair and equitable means for doing so.