

NSIB

(Non-Senate Instructional Budget, AKA
Temporary Teaching)

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Department Chair Orientation
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Goals

- Provide the resources to hire the instructional staff other than Senate faculty necessary to deliver a College curriculum that facilitates student success efficiently and sustainably
 - Teaching Assistants, Unit 18 Lecturers (pre-Six and Continuing), Visiting Assistant / Adjunct Professors, Associate Instructors
- Align course offerings with student demand
- Balance curricular richness and revenue generated by workload according to campus budget model
- Comply with Unit 18 and Graduate Student Employee collective bargaining agreements

Principles

- CHASS is a comprehensive college of Humanities, Arts, and Social Sciences with widely variable discipline- and department-specific instructional norms that must be supported
- As much of the curriculum as possible should be delivered by Senate faculty
- Senate faculty should teach courses across all curricular levels, as appropriate to department and discipline, with the understanding that Senate teaching responsibilities include large, lower-division introductory courses
- CHASS resources should support CHASS faculty and graduate students
- NSIB is driven by department curricular need, not pre-existing funding commitments

Metrics (variable by department and discipline)

- Academic / curricular need
- Number of seats in general education, other lower-division, upper-division, and graduate level courses
- Enrollment targets and fill rates, correlated with student demand
- Number of courses and seats in distinct categories
 - general education courses
 - courses that are themselves major requirements
 - electives that fulfill major requirements
 - other courses
- Responsiveness to trends over time (expenditures, enrollments, number of courses)

NSIB Allocation Process

Quarter	Action	Details
Fall 2026	Request for Information	Associate Deans request curricular planning data from Chairs to map capacity, commitments, and instructional needs.
Winter 2027	TASPS Funding Request	FAOs translate the Chairs' curricular plan into formal, comprehensive funding requests submitted via the TASPS system.
Winter/Spring 2027	Funding Consultation	Collaborative meetings between Chairs, FAOs, and Associate Deans to provide details and context and possibly adjust TASPS requests.
Late Spring 2027	NSIB Allocation & Curricular Adjustment	Dean sends allocation memo. Chair responds with a report outlining adjustments to fit the allocated budget.
Ongoing	Mid Year Adjustments	Mechanism to address unforeseen needs (leaves, significant student demand shifts, etc.); not a tool for recouping unallocated NSIB requests.