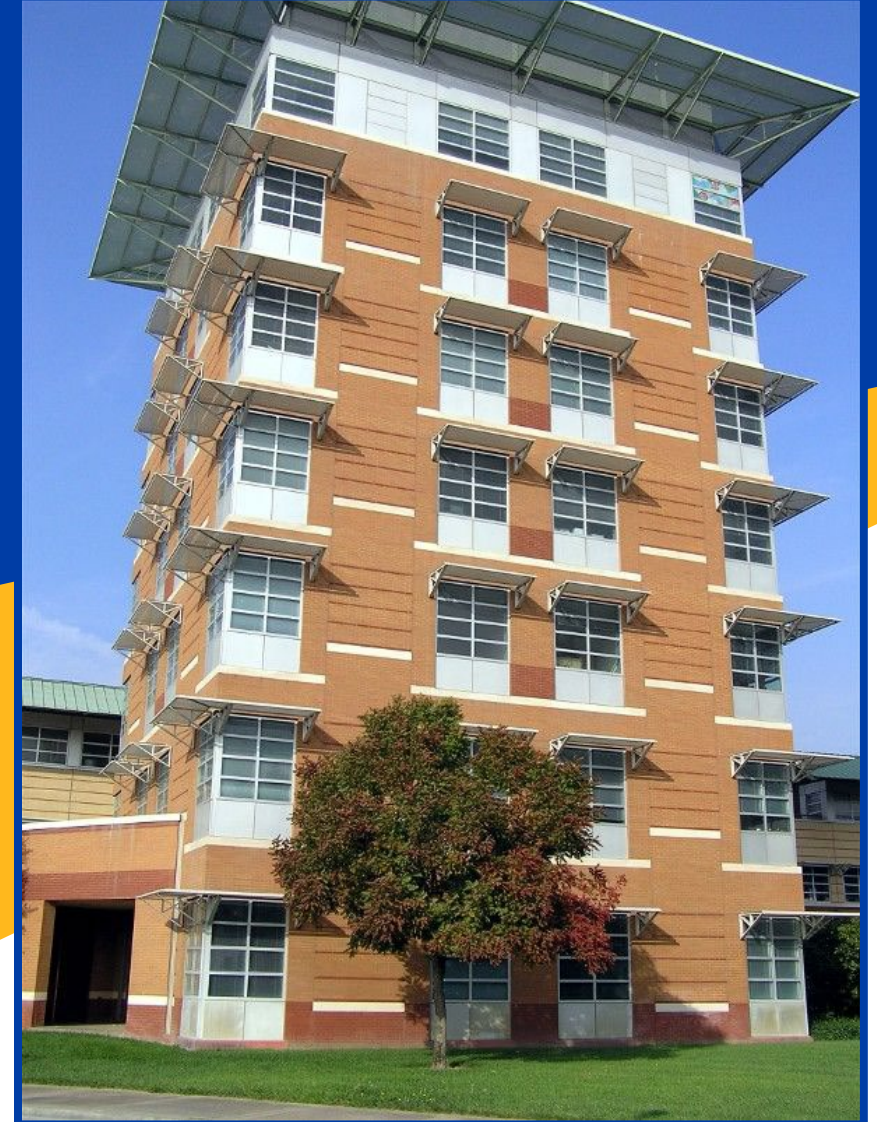


# Welcome to CHASS Contracts & Grants

*Your Partner in Research Funding Success*



# Welcome to CHASS Contracts & Grants

## Your Partner in Research Funding Success



Helping Faculty  
Secure and Manage  
External Funding



From Development  
Through Award  
Closeout



Your Research  
Partner  
Throughout the  
Lifecycle



Research Lifecycle From Pre to Post and Everything in Between

# Meet Your CHASS Contracts & Grants Team



**Linda Phinguyen**  
Contracts & Grants Director



**Jennifer Reising**  
Sr. Contracts & Grants Analyst



**Patricia Ream**  
Contracts & Grants Analyst



**Josette Paschke**  
Contracts & Grants Analyst

“Our goal is to let you focus on your research while we help navigate the administrative process.”

# Submitting Grants

*Work with Your Analyst*



01



**START EARLY** – Preparation should start several weeks before the sponsor deadline

- ✓ Submit a [Proposal Intake Form](#)
- ✓ Reach out at least 10 business days prior to Sponsor deadline – 21 days or more if you have subaward(s)
- ✓ Psychology, Anthropology, & Sociology have designated C&G Analyst in their Departments

02



**REVIEW GUIDELINES** – Read the RFP or Solicitation Carefully

- ✓ Ensure your project aligns with the funder's goals, eligibility criteria, and submission requirements
- ✓ Develop a budget that accurately reflects your project's needs and adheres to both institutional and funder guidelines
  - **only include items within the allowable expenses**

03



**COST SHARING & IN-KIND** – If applicable

- ✓ Mandatory vs. Voluntary
- ✓ Contribution of non-federal, unrestricted University funds that are applied to any allowable costs of the project
- ✓ Any non-monetary donation, such as a service or a good
- ✓ Quantifiable = Cost Share



Collaboration, communication, and early planning lead to successful submissions!

UC RIVERSIDE

# Pre-Award

We Support You Before Proposal Submission

01

## IDENTIFY FUNDING OPPORTUNITIES

- Help identify funding opportunities aligned with your research.

02

## DEVELOP BUDGETS

- Prepare sponsor-compliant budgets and budget justifications.

03

## REVIEW SPONSOR GUIDELINES

- Review eligibility, submission requirements, and allowable costs.

04

## PREPARE KUALI DEVELOPMENT PROPOSAL (KDP)

- Coordinate institutional proposal preparation and approvals.

05

## PROPOSAL SUBMISSION

- Assist with Research.gov, Cayuse424, and other sponsor systems.

06

## COORDINATE INSTITUTIONAL APPROVALS

- Coordinate Department, College, and RED approvals.

We're here to help you develop a competitive, compliant proposal from concept to submission.

# Post-Award

## We Support You After the Award

01

### AWARD SET-UP ASSISTANCE

- We provide support to your department analyst to ensure your award is set up accordingly and efficiently so you can get started with your project.

02

### PROVIDE SUPPORT WITH BUDGET ALLOCATION

- We help manage your budget allocations to ensure funds are available and used appropriately.

03

### REVIEW SPONSOR AWARD DOCUMENTS

- We carefully review sponsor award documents and terms & conditions to ensure compliance and clarify requirements.

04

### ASSIST WITH REBUDGETING

- We assist with budget revisions to align with your project needs and sponsor guidelines and terms & conditions.

05

### ASSIST WITH NO-COST EXTENSIONS

- We provide support and help to your department analyst with submitting no-cost extension requests to extend your project period when needed.

06

### CLOSEOUT ASSISTANCE

- We provide guidance and support throughout the closeout process to ensure financial reporting is accurate and complete.

We're here to help you develop a competitive, compliant proposal from concept to submission.

# Research Grants vs. Fellowships



## Research Grants

- Awarded to a project
- Supports research activities
- Funds personnel, equipment, travel, and materials
- Typically supports a research team
- Focuses on advancing knowledge in a specific field



## Fellowships

- Awarded to an individual
- Supports career development
- May provide stipend, travel, and research support
- Often for students, postdocs, or early-career faculty
- Focuses on professional growth

**Coordinate your fellowship leave with the  
CHASS Academic Personnel team!**

Understanding the difference helps identify the most appropriate funding opportunity.

# About UC Funders



## UC Multicampus Research Programs & Initiatives (MRPI)

Supports innovative multicampus collaborations that strengthen UC research.



## UCR Center for Ideas & Society (CIS)

Supports interdisciplinary humanities research, conferences, talks, and events.



## UC Humanities Research Institute (UCHRI)

Promotes collaborative humanities research across all 10 UC campuses.

Explore UC-sponsored funding opportunities that support collaboration and innovation.

# UC/UCR Funders to Explore

## UCHRI

### Engaging Humanities Grants

Early & mid-career faculty

## MRPI

### Multi-campus Research Initiatives

3+ UC campus collaboration

## Lab Fees

### UC National Laboratory Fees

UC faculty + Lab scientists

## Academic Senate

### Research & Travel Grants

Faculty development & research

## CRCC

### Cancer Research Coordinating Committee

One-year seed grants

## Hellman

### UCR Hellman Fellows

Contact: Susan Brown

Talk with your CHASS Contracts & Grants Analyst to determine the best funding opportunity for your project.

# Other Grant Opportunities



**NSF**

[Funding & Getting Started](#)



**NIH**

[NIH Guide for Grants & Contracts](#)



**GrantForward**

[Funding Search Engine](#)



**Research  
Economic  
Development**

[Funding Opportunities Guide](#)



**PIVOT**

[Funding Database](#)



**CHASS**

[Funding Opportunities Calendar](#)

Explore these resources to identify funding opportunities and begin planning your next proposal.

# Additional Opportunities Links & Resources

[National Endowment for  
The Humanities \(NEH\)](#)

[National Endowment for  
The Arts \(NEA\)](#)

[American Counsel of  
Learned Society \(ACLS\)](#)

[National Institute of  
Health \(NIH\)](#)

[National Science  
Foundation \(NSF\)](#)

[Andrew W. Mellon  
Foundation](#)

[Haynes  
Foundation](#)

[The Spencer  
Foundation](#)

[Henry Luce  
Foundation](#)

[John Templeton  
Foundation](#)

[The Huntington  
Foundation](#)

[Russell Sage  
Foundation](#)

[William T. Grant  
Foundation](#)

[Hearst  
Foundations](#)

[UCR Institutional  
Information](#)

[CHASS Research  
Resources](#)

[UCR Policies](#)

[Limited Submissions](#)

# CHASS Partner – Foundation Development

1. Faculty identifies foundation opportunity



2. Contact Foundation Relations before LOI or proposal



3. Develop competitive proposal



4. Institutional review & endorsement



5. Submit to foundation

## Maite Alday

Sr. Executive Director, Corporate Foundation Relations

Email: [mzabalaa@ucr.edu](mailto:mzabalaa@ucr.edu)

## Jasmine Hill

Director, Foundations Development

Email: [jasminhi@ucr.edu](mailto:jasminhi@ucr.edu)

## Christina-Marie Magalona

Proposal Writer & Grants Coordinator

Email: [cmagalon@ucr.edu](mailto:cmagalon@ucr.edu)

**Always contact Foundation Relations before submitting a Letter of Inquiry or proposal to a private foundation or limited submission opportunity.**

# CHASS Contracts & Grants Hotline



**UCR** CHASS Office of the Dean

## CONTRACTS AND GRANTS SUPPORT CENTER

The CHASS Dean's Office provides expert-level C&G assistance for principal investigators (PIs) and departments

|                                                                                                                                     |                                                                                                                                      |                                                                                                                                            |
|-------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|
| <b><u>GUIDANCE</u></b>                                                                                                              | <b><u>SAME-DAY SUPPORT</u></b>                                                                                                       | <b><u>CONFIDENCE</u></b>                                                                                                                   |
| We meet with PIs to review budgets and discuss recommendations, and can lead the post-award meeting to go over budget and timeline. | We address most C&G questions, requests, and issues within the SAME DAY (before 3pm) and act as a liaison for RED and EMF inquiries. | We provide oversight to departments on C&G financial matters and budget issues, PIWRS reporting, cost share questions, and closing grants. |

**CHASS Contracts & Grants Team**

PI Email Hotline: [chasscghelp@ucr.edu](mailto:chasscghelp@ucr.edu)



# Thank you!

## Questions?

We look forward to partnering  
with you throughout your  
research journey.

